

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
May 27, 2025

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade asked Mr. Christopher Combs to come forward. Mr. Wade administered the Oath of Office as an Assistant Fire Chief. Assistant Chief Combs' badge was pinned by his son, Aiden Combs.

Mr. Wade called for Public Comments. No comments were noted.

Mr. Carolus, Fiscal Officer, advised that the June 9th meeting would have the Public Hearing on the 2026 Tax Budget.

Mr. Wade read Resolution 5593 – A Resolution authorizing the Township Administrator to incur obligations greater than \$10,000 on behalf of the Township, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need to authorize and to approve immediate payment for the obligations below at the earliest time permitted by law. Mr. Clark, Township Administrator, described the items being purchased:

- A. Authorize the Township Administrator to enter into an agreement with Stryker Corporation to complete annual preventative maintenance and inspection of our eight LifePak 15 cardiac monitors and five Lucas CPR devices at an annual cost of \$21,685.41 for a five-year term (\$108,427.05).
- B. Authorize the Township Administrator to enter into an agreement with Southwestern Ohio Services, LLC to repair cracks, resurface, and restripe the tennis courts at Patricia Allyn Park at an estimated cost of \$24,360.00.

After a short discussion by the Board, Mr. Clark was advised to leave the current configuration for the tennis courts to include pickleball lines. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5594 – A Resolution determining that the maintenance of the following specific tracts of land constitute a nuisance for vegetation height, dispensing with the second reading, and declaring an emergency:

- a. 9337 Remington Hill; parcel ID #05-33-322-008
- b. 0 Hillcrest Drive (Lot K, Summit Pointe Subdivision); parcel ID #05-33-300-032
- c. 4025 Utica Road; parcel ID #s09-28-400-007
- d. 0 Township Line Road; parcel ID #05-19-400-038

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
May 27, 2025

The emergency is the immediate need to abate the nuisance as soon as possible and to mow the grass at the earliest time permitted by law. Mr. Palmer, Planning and Zoning Director, gave background on the property conditions. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept the retirement resignation of Assistant Fire Chief, Nathan Urban effective August 1, 2025, after 24 years of dedicated service, with the respect and appreciation of a grateful community. Mr. Wade asked for a motion to accept the resignation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Agenbroad gave background on the addition of a Safe Haven Baby Box at Station 21. The Board and Chief Agenbroad discussed the cost and ways of funding the \$80,000 to install the device. Mr. Wade asked for a motion to proceed with the planning for Safe Haven Baby Box. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief asked the Board to accept the following generous donations to benefit Safety Town 2025:

- a. \$500.00 from Sandy's Towing
- b. \$200.00 from Essential Yoga and Wellness, LLC
- c. \$200.00 from Conservatives for Michelle Teska

Mr. Wade asked for a motion to accept the donations. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Chief Terrill asked the Board to make a conditional offer of probationary employment to Aaron Ledford as a Police Officer pursuant to post-offer, preemployment testing and background, at the contractual rate for Senior Police Officer of \$42.47 per hour.

Mr. Clark began a discussion on appropriate millage for an anticipated Police Levy for November 2025. Mr. Clark noted various options of 1.5, 2.0, 2.25, and 2.5 mills along with proposed staffing levels. Mr. Clark noted that the levy would balance additional revenue with additional personnel with the goal being to have the levy last for at least 10 years. Chief Terrill noted that the last time a Police Levy was requested and passed was decades ago (1.5 mills in 1999) and that the township had grown substantially in that time frame. Mr. Gabbard asked if the Springboro School District had been advised about the potential levy. Mr. Clark stated that the Springboro School District was aware of the levy request. Chief Terrill advised that the proposed personnel would allow the Township to deploy three officers for each shift with new personnel being gradually added over the next several years. Chief Terrill noted the proposed new personnel would require additional resources such as cruisers, and other personnel-related equipment. Chief Terrill also advised that the township population was

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
May 27, 2025

approaching or at Springboro's population and that additional personnel would be needed to maintain the current levels of service. Mr. Muterspaw asked about the proposed Administrative Lieutenant position. Chief Terrill explained the need for the position citing additional required certifications and reporting requirements while the second Lieutenant could supervise personnel. Chief Terrill also explained that grants were being pursued to help staff a School Resource Officer. Chief Terrill updated the Board on other schools in the township. The Board discussed how much would be raised per mill. Mr. Clark explained that each mill generated \$35.00 per year for each \$100,000 of property valuation. A 2-mill levy would cost \$70 per \$100,000 of valuation. Mr. Muterspaw asked for a comparison of other compatible township police departments' personnel levels compared to Clearcreek Township. Mr. Wade noted that 2 mills would only leave \$500,000 by 2035. Chief Terrill advised the Board he would give additional information to help understand the levy request.

Mr. Jones, Road Superintendent, noted that mastic road patching and repair was being done. Mr. Gabbard asked when paving would start. Mr. Jones stated the contractor would be starting in the township when their current project ended.

Mr. Wade noted that the Board members would be at the June 10th County Commissioners' Meeting to discuss paving Auteur Estates.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

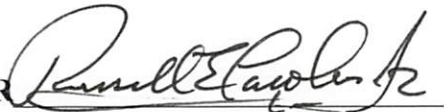
- 1 Approval of Regular Minutes – May 12, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Direct the Police Department to make application for three specific grants as presented.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark reminded the Board about the Chamber of Commerce golf outing this Friday, May 30th.

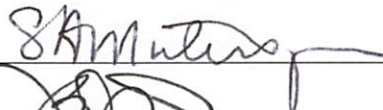
With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:42 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER



TRUSTEE

TRUSTEE



TRUSTEE

